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| Strategic Adviser on Legislative Matters                                       |                                       |                                               |
| <b>Ref. Number:</b><br>MOL 41                                                  | <b>Location:</b><br>Chisinau, Moldova | <b>Availability:</b><br>ASAP                  |
| <b>Component/Department/Unit:</b><br>Crisis Management<br>Component/Operations | <b>Security Clearance Level:</b>      | <b>Open to Contributing Third States:</b> Yes |

### 1. Reporting Line:

The Strategic Adviser on Legislative Matters reports to the Head of Crisis Management Component.

### 2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring national counterparts on the strategic and operational level;
- To support the Mission in addressing areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions, including through the development and implementation of projects;
- Provide analysis and recommendations to the relevant local counterparts in the area of responsibility;
- Be embedded within a local institution, when relevant;
- To ensure timely reporting on activities as per planning documents;
- To establish and maintain relationships with relevant national counterparts as well as with international organisations as relevant;
- To liaise closely with other Mission operational and other relevant functions, including advisers and project managers;
- To design and deliver training;
- To identify and assess opportunities for new projects, including those eligible for external funding, in the area of responsibility;
- To assist relevant Moldovan counterparts in the development of a legislative framework for security sector reform, in particular with the aim of bringing Moldovan legislation related to national security and crisis management in line with EU standards;
- To advise and support relevant Moldovan counterparts on the drafting of regulations, laws, memoranda and explanatory notes in the field of national security, crisis management and related legal framework;
- To support the Mission's efforts in advising relevant Moldovan counterparts on parliamentary oversight mechanisms, as well as the role of civil society;
- To conduct legal research and analysis, in particular assessing Moldova's crisis management and monitoring the related international legal framework;
- To provide advice to and support to relevant Moldovan counterparts in the implementation of laws and regulations and the implementation of initiatives in the area of expertise, in coordination with relevant EU Member States and EU entities.

### 3. General Tasks and Responsibilities:

- To identify, assess and report on legislative or procedural gaps, lessons learned and good practices within the respective area of responsibility;
- To contribute to and ensure timely reporting on activities within the area of responsibility;
- To integrate gender equality and human rights considerations into all tasks and decision-making processes;
- To undertake any other related tasks as requested by the Line Manager.

### 4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 3 years attested by a diploma **OR** a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework **OR** a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree **OR** equivalent and attested police and/or military education or training or an award of an equivalent rank;  
**AND**
- A minimum of 5 years of relevant professional experience, after having fulfilled the education requirements.

#### **5. Essential Knowledge, Skills and Abilities:**

- Ability to mentor, advise and motivate national counterparts;
- Knowledge of legislative processes;
- Expertise in assessment procedures, drafting recommendations and implementation plans;
- Strong organisational skills, including the ability to plan and prioritise tasks and activities;
- Ability to work collaboratively and effectively within a diverse and multicultural team.

#### **6. Desirable Qualifications and Experience:**

- Experience in the handling of sensitive and confidential information, ensuring compliance with data protection standards.
- International experience, particularly in security and/or crisis areas with multinational and international organisations;
- Knowledge of the EU acquis/EU accession;
- Experience in advising at a strategic level, both orally and in writing.

#### **7. Desirable Knowledge, Skills and Abilities:**

- Knowledge of Parliamentary oversight mechanisms;
- Knowledge of Romanian and/or Russian Language.