

Position name: Visiting Expert Senior Adviser for External Oversight	Employment Regime: Seconded	
Ref. number: UAVE32	Location: Kyiv	Availability: 1 Aug 2025
Department/Component/Unit: Operations Department/ National Security Component	Security Clearance Level: EU Confidential	Open to Contributing Third States: No

1. Reporting Line:

The Visiting Expert Senior Adviser for External Oversight reports to the Head of National Security Component.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in the planning documents and the Mission Implementation Plan by advising and mentoring local counterpart on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other horizontal advisers;
- To provide strategic advice to the relevant Ukrainian partners – the Security Service of Ukraine (SSU) and the Foreign Intelligence Service of Ukraine (FISU) – on the implementing democratic civilian control over the security and intelligence services;
- To conduct an assessment of the external oversight system and as well as design the concept of external oversight for the Ukrainian security and intelligence services with the recommendations on the next steps;
- To raise awareness about the importance of external oversight in the security and intelligence services;
- To provide strategic advice on establishing effective mechanisms for cooperation with the Verkhovna Rada Committee, responsible for the oversight of the activities of the security and intelligence agencies;
- To provide strategic advice on improving the annual reporting procedure of the security and intelligence agencies;
- To identify and advise on the capacity building and training opportunities on external oversight;
- To provide strategic advice and assistance in accordance with agreed policies and guidelines and in coordination with other international actors and stakeholders;
- To conduct consultations and coordinate activities with relevant national and international interlocutors;
- To design and deliver workshops/training, as appropriate.

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;

- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree OR equivalent and attested police and/or military education or training or an award of an equivalent rank; AND
- A minimum of 6 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Knowledge of various aspects and best practices of effective external oversight, including parliamentary oversight;
- Ability to engage with senior officials/ governmental level decision makers.
- Ability to mentor and motivate local counterparts;
- knowledge of designing and delivering workshops/trainings.

6. Desirable Qualifications and Experience:

- International experience, particularly in crisis areas with multinational and international organisations.
- Experience in international work/missions/projects to support modernisation of organisation in the area of national security.

7. Desirable Knowledge, Skills and Abilities:

- Familiarity with the security environment in Ukraine and the region;
- Ukrainian and/or Russian language skills.