

Position: Young Professional Expert in the Forensic Medicine Team	Employment Regime: Seconded	
Ref. Number: EK YPE 002*	Location: Western Balkans Region (Kosovo)	Availability: ASAP
Component/Department/Unit: Operations Department/ Forensic Medicine Team	Security Clearance Level: N/A	Open to Contributing Third States: NO

1. Reporting Line:

The Young Professional Expert reports to the Head of the Forensic Medicine Team (FMT).

2. Main Tasks and Responsibilities:

- To assist in performing the routine work of the FMT at the Kosovo Institute of Forensic Medicine (IFM), according to her/his level of education and professional experience;
- To support duties in the forensic anthropology laboratory, including assisting in the preparation of human remains for examination and documentation of findings;
- To support duties in field operations, namely in the search and recovery of skeletal remains;
- To contribute to the compilation, organization and analysis of relevant data related to missing persons cases;
- To assist in the preparation of selected meetings with local counterparts at the IFM and with other relevant counterparts;
- To understand and respect the sensitivity of cases and related information;
- To contribute to the reporting on activities as requested by the Head of the FMT;
- To undertake any other task requested by the Head of the FMT.

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting in activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager.

4. Essential Qualifications and Experience

- Successful completion of university studies of at least 3 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 6 in the European Qualifications Framework OR a qualification of the first cycle under the framework of qualifications of the European Higher Education Area, e.g. Bachelor's Degree. The qualification should be in Forensic Anthropology, Biological/ Physical Anthropology, Forensic Archaeology, or other relevant degree;
AND
- A minimum of 2 years of professional work experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Working knowledge on international standard procedures on recovery, processing and analysis of human skeletal remains;
- Computer literacy;
- Ability to perform in a stressful and demanding environment;
- High motivation.

6. Desirable Qualifications and Experience:

- Experience and knowledge with management and analysis of extensive volumes of data;
- Experience in working in a diverse working environment;
- Knowledge of the functioning of the EU and in particular CSDP Missions.